



JOB POSTING

APPROVED BY: Dawn Heikkila
DATE:
BUREAU: Special Operations
DIVISION: Human Resources
POSITION: Polygraph Examiner
DAYS/HOURS: 40 hours – 5 day work week
PAY GRADE: C14 - \$39,063 - \$42,969

JOB DESCRIPTION:

Examiners collect pertinent information such as background information, or incident-specific testimony from subjects and document such in reports. Examiners review case files and interview investigators pertinent to the case. Examiners inform suspects of their legal and constitutional rights prior to questioning. Examiners interview subjects and administer polygraph examinations on subjects to verify truthfulness of subjects using the most up-to-date polygraph equipment, techniques, and methodology. Examiners evaluate physical, physiological and psychological suitability of subjects to undergo polygraph examinations. Examiners attach sensors to subjects that measure and records respiration, blood pressure, blood volume, heart rate, and electro dermal responses. Examiners evaluate, interpret and diagnose physiological responses to key questions recorded during the examination. Examiners identify discrepancies between physical, forensic, and eye-witness evidence and subject accounts. Examiners appear in court as witnesses on matters relating to polygraph examinations. Examiners may instruct in polygraph or interview techniques and related subject matter.

SPECIAL REQUIREMENTS:

- Graduation from an American Polygraph Association (APA) Accredited school
- Understanding of basic human psychology and physiology
- Ability to master polygraph methodology; proper question formulation, test data analysis of polygraph data, strong interviewing and interrogation skills and report writing skills
- Dedicated to maintaining professionally mandated continuing education requirements (willingness to complete a minimum of 30 continuing education hours annually in the field of polygraph)



- Excellent oral, written and interpersonal skills
- Excellent command of the English language
- Ability to work independently or as a team
- Ability to deal with confrontations, if necessary, with subjects
- Ability to relate to and interact with people from various backgrounds

PHYSICAL REQUIREMENTS:

- Perform general typing assignments
- Able to use a telephone
- Lift up to 20 pounds
- Vision and hearing within normal standards
- Communicate in a clear speech

EDUCATION REQUIREMENTS:

Must have as a minimum, a Bachelor's Degree or two (2) year college degree AND proof of three (3) years investigative experience (including interrogation and interview) or five (5) years investigative experience in Law Enforcement (including interrogation and interview) and a High School Diploma.

BENEFITS:

- Paid medical and dental insurance and eye examinations for employee and family
- Paid life insurance for the employee
- Free use of our healthcare clinic for employee and family
- Retirement benefits from the Florida Retirement System (FRS)
- Optional participation in a deferred compensation program
- Tuition reimbursement program for qualified and approved education after 6 months full time service
- Annual paid time off for sick, vacation and personal (please visit www.sheriffleefl.org for exact hours)

APPLICATION PROCESS:

Please submit a letter of interest along with a resume to cturner@sheriffleefl.org or contact Cari Turner at (239) 477-1323 for any questions.

NOTICE: All conditions of this job posting are subject to the Sheriff's Discretion. The Sheriff's Office is an equal employment opportunity employer.